DEPARTMENT OF CHILDREN AND FAMILIES

OFFICE OF INSPECTOR GENERAL

Annual Audit Plan

Fiscal Year 2026-2027

July 16, 2026

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INTRODUCTION

The Office of Inspector General (OIG) was established, within each state agency, by Florida Statute[1] in 1994. The Department of Children and Families (Department) OIG provides a central point for coordination of and responsibility for activities that promote accountability, integrity, and efficiency in government. Section 20.055(6)(i), F.S., directs the inspector general to develop annual and long-term audit plans based on the findings of periodic risk assessments.[2] The audit plan shall show the individual audits to be conducted during each year and include a specific cybersecurity audit plan.[3]

The risk assessment process facilitates the identification and relative priority of audit projects to be conducted during the upcoming fiscal year (FY). OIG internal audit projects are conducted in accordance with the *International Professional Practices Framework* (Standards), as promulgated by the Institute of Internal Auditors, Inc. (IIA).

METHODOLOGY

The Internal Audit Section employs a continuous risk assessment model to reflect the ever-changing Department environment to ensure the assignment and completion of high-risk projects. Project priority may be modified as Department conditions and associated risks change.

To develop our proposed audit plan, we solicited input from Department leadership and management to gauge risk through the perspective of those closely involved in operations. Information obtained was further analyzed and evaluated using several risk factors, including impact on citizens and stakeholders, internal controls, potential fraud, management priority, and prior audits. As potential audit topics were examined, the impact of each risk factor was assessed. The calculation for each risk factor was aggregated, resulting in an overall score. Those topics with the highest scores were deemed priority and are included in the current fiscal year audit plan. Standards[4] require sufficient resources to achieve the approved audit plan. The proposed audit plan is based on 9,940[5] direct audit hours.

ANNUAL AUDIT PLAN – PROJECT HOURS

Based on the results of our risk assessment, the following table depicts our projected audit plan for FY 2026-2027, as well as our long-term plans for FY 2027-2028 and FY

[1] Section 20.055(2), Florida Statutes (F.S.).
[2] A risk assessment is a quantification and compilation of factors that might influence the operational success of a component or activity within an organization.
[3] Section 20.055(6)(i), F.S.
[4] According to Standard 8.2, *Resources*, the chief audit executive must evaluate whether internal audit resources are sufficient to fulfill the internal audit mandate and achieve the internal audit plan. If not, the chief audit executive must develop a strategy to obtain sufficient resources and inform the board about the impact of insufficient resources and how any resource shortfalls will be addressed.
[5] The Internal Audit Section has seven auditor positions. Annual and sick leave, holidays, training, and administrative time are taken into consideration in calculating available staff hours. Hours may fluctuate depending on available staff.

2028-2029. This audit plan incorporates current priorities of management as identified during the risk assessment process. A brief description of topics follows.[6]

FY 2026-2027 Projects	Estimated Hours
Audit Projects for FY 2026-2027	
Carry Forward Projects	1,750
Follow-up Reviews[7]	440
Enterprise Cybersecurity – Supply Chain Risk Management	1,000
Supplemental Nutrition Assistance Program (SNAP) Determination Process	1,000
Internal Control and Data Security[8]	850
Internal Quality Assurance Review	550
Total Hours for Audit Projects	5,590
Other Activities	
OIG Annual Report	100
OIG Risk Assessment and Annual Audit Plan	300
IIA Global Audit Standards and Topical Requirements	350
External Audit Coordination	1,500
Single Audit Reviews	1,500
Reserve Hours for Enterprise Projects	300
Reserve Hours for Management Requests / Special Projects	300
Total Hours for Other Activities	4,350
TOTAL HOURS	**9,940**

Long-Term Audit Plan for FY 2027-2028 and FY 2028-2029
Internal Control and Data Security[9]
Agency Performance Measures / Long Range Program Plan
Enterprise Cybersecurity
Enterprise Triennial Contract Compliance
Internal Quality Assurance Review
IIA Topical Requirement – Organizational Behavior

6 Project scope and audit objectives will be finalized during the preliminary survey phase of each project, where an expanded control assessment will be conducted. This expanded control assessment will determine the highest risk areas within the proposed topic that might affect the mission of the Department.

7 According to Standard 15.2, *Confirming the Implementation of Recommendations or Action Plans*, internal auditors must confirm that management has implemented internal audit recommendations or management action plans following an established methodology, which includes: inquiring about progress on the implementation; performing follow-up assessments using a risk-based approach; and updating the status of management actions in a tracking system. The extent of these procedures must consider the significance of the finding.

8 Memorandum of Understanding (MOU) [Department of Highway Safety and Motor Vehicles (HSMV)]-0505-24.

9 MOU HSMV-0219-25.

ANNUAL AUDIT PLAN – DESCRIPTION

Projects in Progress at the End of FY 2025-2026

Single Audit Report Submission – Compliance and Enforcement

Section 215.97, F.S., establishes state audit and accountability requirements for state financial assistance provided to nonstate entities. Service providers that contract with the Department and receive federal awards or state financial assistance may be required to submit a Single Audit Package. These reporting packages must be completed by a Certified Public Accountant and contain specific reports and financial information established by federal and state rule. This audit focuses on compliance and enforcement procedures for past due single audit reports.

Fleet Inventory Increases

The objective of this consulting review is to assess whether management has established and maintains adequate policies and procedures that are appropriately designed and effectively implemented to support the achievement of business objectives, ensure compliance with applicable laws and regulations, and mitigate key risks.

New Projects for FY 2026-2027

Enterprise Cybersecurity – Supply Chain Risk Management

The objective of this audit is to evaluate Department controls and compliance with data protection requirements contained in the Florida Cybersecurity Standards (Rules 60GG-2.001 through 60GG-2.006, Florida Administrative Code).

SNAP Determination Process

This audit will evaluate the SNAP eligibility determination process to assess whether applications are processed in accordance with applicable guidelines. The audit will also evaluate the effectiveness of internal controls designed to ensure eligibility decisions are accurate, timely, and properly documented.

Internal Control and Data Security – MOU HSMV-0505-24

Effective February 13, 2024, MOU HSMV-0505-24 between the Department and HSMV provides Department access to driver license and motor vehicle information. As a condition of this MOU, we will conduct an internal control and data security audit. This audit will include a review of internal controls governing data use and dissemination and an evaluation of the adequacy of controls to protect data from unauthorized access, distribution, use, modification, or disclosure. The audit will also certify whether any deficiencies or issues found during the audit were corrected and measures enacted to prevent recurrence. The scope of this audit will include activity under this MOU from its effective date through the end of audit fieldwork.

Internal Quality Assurance Review

Periodic self-assessments of the Internal Audit function are required by Standard 12.1, Internal Quality Assessment.

<u>Follow-up Reviews for FY 2026-2027</u>

Allowable Costs in Fixed Price Contracts

Disaster Recovery (Cybersecurity)

Single Audit Compliance by Contracted Service Organizations

Single Audit Report Submission – Compliance and Enforcement

Foster Care, Adoption Assistance, and Guardianship Assistance Eligibility Quality Assurance Process

AUDIT PLAN APPROVAL

The FY 2026-2027 Audit Plan is respectfully submitted by:

Keith R. Parks

Keith R. Parks, Inspector General

7-16-26

Date

Approved by:

KWilliams

Kathryn Williams, Deputy Secretary

7/23/26

Date